



# SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

FOR THE FOUR MONTH PERIOD 1 MARCH 2011 - 30 JUNE 2011

This Forward Plan sets out the details of the key decisions which the Cabinet, individual Cabinet Members or Officers expect to take during the next four month period. The Plan is rolled forward every month and is available to the public 14 days before the beginning of each month.

A Key Decision is defined in the Council's Constitution as:

1. any Executive decision that is not in the Annual Revenue Budget and Capital Programme approved by the Council and which requires a gross budget expenditure, saving or virement of more than £100,000 or more than 2% of a Departmental budget, whichever is the greater;
2. any Executive decision where the outcome will have a significant impact on a significant number of people living or working in two or more Wards

As a matter of local choice, the Forward Plan also includes the details of any significant issues to be initially considered by the Executive Cabinet and submitted to the Full Council for approval.

Anyone wishing to make representations about any of the matters listed below may do so by contacting the relevant officer listed against each Key Decision, within the time period indicated.

Under the Access to Information Procedure Rules set out in the Council's Constitution, a Key Decision may not be taken, unless:

- it is published in the Forward Plan;
- 5 clear days have lapsed since the publication of the Forward Plan; and
- if the decision is to be taken at a meeting of the Cabinet, 5 clear days notice of the meeting has been given.

The law and the Council's Constitution provide for urgent key decisions to be made, even though they have not been included in the Forward Plan in accordance with Rule 15 (General Exception) and Rule 16 (Special Urgency) of the Access to Information Procedure Rules.

Copies of the following documents may be inspected at the Town Hall, Lord Street, Southport PR8 1DA or accessed from the Council's website: [www.sefton.gov.uk](http://www.sefton.gov.uk)

- Council Constitution
- Forward Plan
- Reports on the Key Decisions to be taken
- The minutes for each Key Decision, which will normally be published within 5 working days after having been made

Members of the public are welcome to attend meetings of the Cabinet and the individual Cabinet Members which are held at the Town Hall, Oriel Road, Bootle or the Town Hall, Lord Street, Southport. Video conferencing facilities are available at both venues for the Cabinet Member meetings. The dates and times of the meetings are published on [www.sefton.gov.uk](http://www.sefton.gov.uk) or you may contact the Committee and Member Services Section on telephone number 0151 934 2068.

**NOTE:**

*For ease of identification, items listed within the document for the first time will appear shaded.*

**Margaret Carney**  
**Chief Executive**

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	To complete the determination process for Sefton schools' admission arrangements To seek Cabinet Member approval of the determined admission arrangements for sefton schools, which have been agreed by the Sefton Schools Admissions Forum			
Decision Maker	Cabinet Member - Children's Services			
Decision Expected	19 April 2011			
Key Decision Criteria	Financial	No	Community Impact	Yes
Wards Affected	All Wards;			
Scrutiny Committee Area	Children's Services			
Persons/Organisations to be Consulted	An annual consultation exercise is undertaken throughout December and January with all sefton schools, neighbouring local authorities, the Church of England Diocese, the Catholic Archdiocesan Schools Department and local community and parent groups			
Method(s) of Consultation	Direct correspondence Sefton website Schools Admission Forum			
List of Background Documents to be Considered by Decision-maker	Sefton Schools Admission Forum agreed Admissions Schemes for Primary Allocations, Secondary Allocations and in-year admissions processes for 2012-13 academic years			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Jane Clark		
	E-mail address Telephone No	jane.clark@sefton.gov.uk Tel: 0151 934 3487		
	Consultation Deadline Date	31 January 2011		

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	St. Wilfrid's Catholic High School The determination of the proposal to close St. Wilfrid's Catholic High School with effect from 31 August 2012			
Decision Maker	Cabinet Member - Children's Services			
Decision Expected	19 April 2011			
Key Decision Criteria	Financial	No	Community Impact	Yes
Wards Affected	Church; Derby; Ford; Linacre; Litherland; Netherton and Orrell; St. Oswald;			
Scrutiny Committee Area	Children's Services			
Persons/Organisations to be Consulted	All interested parties who wish to respond to the public notice which will be published outside the school and in the local newspaper.			
Method(s) of Consultation	A public notice which will be published outside the school and in the local newspaper.			
List of Background Documents to be Considered by Decision-maker	<ul style="list-style-type: none"> <li>• Report to Cabinet Member - Children's Services 18 January 2011 – Outcome of the Consultation and</li> <li>• Report to Cabinet Member - Children's Services 5 October 2010 – Approval to Consult on the Proposal</li> </ul>			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Chris Dalziel		
	E-mail address Telephone No	chris.dalziel@sefton.gov.uk Tel: 0151 934 3337		
	Consultation Deadline Date	17 March 2011		

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	The Location of a Second ICT Data Centre			
Decision Maker	Cabinet			
Decision Expected	3 March 2011			
Key Decision Criteria	Financial	Yes	Community Impact	No
Wards Affected	All Wards;			
Scrutiny Committee Area	Performance and Corporate Services			
Persons/Organisations to be Consulted	Strategic Leadership Team, arvato ICT Team, Accommodation Working Group and the Strategic Asset Management Group			
Method(s) of Consultation	Report to the Strategic Leadership Team, Accommodation Working Group and Strategic Asset Management Group. Workshop with arvato			
List of Background Documents to be Considered by Decision-maker	Report of the Interim Head of Corporate Finance and ICT Strategy			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Linda Price		
	E-mail Address Telephone No	linda.price@sefton.gov.uk Tel: 0151 934 3258		
	Consultation Deadline Date	10 December 2010		

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Strategic Budget Review and Transformation Programme To consider options presented by the Strategic Budget Review and Transformation Programme			
Decision Maker	Cabinet			
Decision Expected	3 March 2011			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Wards Affected	All Wards;			
Scrutiny Committee Area	Performance and Corporate Services			
Persons/Organisations to be Consulted	All Cabinet Members Overview and Scrutiny Committee (Performance and Corporate Services) Unison, GMB, Unite			
Method(s) of Consultation	Report of the Chief Executive Presentations by the Transformation Director			
List of Background Documents to be Considered by Decision-maker	Report of the Chief Executive			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Jan McMahon		
	E-mail address Telephone No	jan.mcmahon@sefton.gov.uk Tel: 0151 934 4431		
	Consultation Deadline Date	10 February 2011		

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	To set the Council Tax, Revenue Budget and Capital Programme for 2011/12 To set the Council's Council Tax for 2011/12; to set the Council's Revenue Budget for 2011/12; and to set the Council's Capital Programme for 2011/12			
Decision Maker	Council			
Decision Expected	3 March 2011			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Wards Affected	All Wards;			
Scrutiny Committee Area	Performance and Corporate Services			
Persons/Organisations to be Consulted	Cabinet Members, Overview and Scrutiny Committee Members and the Corporate Finance and ICT Strategy Department			
Method(s) of Consultation	At meetings of the Cabinet on 3 February and 3 March 2011 and the Overview and Scrutiny Committee (Performance and Corporate Services) on 2 March 2011			
List of Background Documents to be Considered by Decision-maker	Report of the Interim Head of Corporate Finance and ICT Strategy			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Jeff Kenah, Mike Martin		
	E-mail address Telephone No	jeff.kenah@sefton.gov.uk, mike.martin@sefton.gov.uk Tel: 0151 934 4104, Tel: 0151 934 3506		
	Consultation Deadline Date	3 March 2011		

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Registration Of Births, Deaths and Marriages To amend the current Sefton North and Sefton South Registration of Births, Deaths and Marriages and the creation of a Single Registration District			
Decision Maker	Cabinet			
Decision Expected	3 March 2011			
Key Decision Criteria	Financial	No	Community Impact	Yes
Wards Affected	All Wards;			
Scrutiny Committee Area	Performance and Corporate Services			
Persons/Organisations to be Consulted	Cabinet Member - Leisure and Tourism Staff, Unions and Public			
Method(s) of Consultation	Meetings			
List of Background Documents to be Considered by Decision-maker	Committee reports, Service Delivery Plan and adoption of Performance Indicators			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Rajan Paul, John Proffitt		
	E-mail address Telephone No	rajan.paul@sefton.gov.uk, john.proffitt@sefton.gov.uk Tel: 0151 934 2370, Tel: 01704 533443		
	Consultation Deadline Date	End of February 2011		



## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Strategic Budget Review and Transformation Programme To consider options presented by the Strategic Budget Review and Transformation Programme			
Decision Maker	Cabinet			
Decision Expected	14 April 2011			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Wards Affected	All Wards;			
Scrutiny Committee Area	Performance and Corporate Services			
Persons/Organisations to be Consulted	All Cabinet Members Overview and Scrutiny Committee (Performance and Corporate Services) Unison, GMB, Unite			
Method(s) of Consultation	Report of the Chief Executive Presentations by the Transformation Director			
List of Background Documents to be Considered by Decision-maker	Report of the Chief Executive			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Jan McMahon		
	E-mail address Telephone No	jan.mcmahon@sefton.gov.uk Tel: 0151 934 4431		
	Consultation Deadline Date	31 March 2011		

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Strategic Budget Review and Transformation Programme To consider options presented by the Strategic Budget Review and Transformation Programme			
Decision Maker	Cabinet			
Decision Expected	19 May 2011			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Wards Affected	All Wards;			
Scrutiny Committee Area	Performance and Corporate Services			
Persons/Organisations to be Consulted	All Cabinet Members Overview and scrutiny Committee (Performance and Corporate Services) Unison, GMB, Unite			
Method(s) of Consultation	Report of the Chief Executive Presentations by the Transformation Director			
List of Background Documents to be Considered by Decision-maker	Report of the Chief Executive			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Jan McMahon		
	E-mail address Telephone No	jan.mcmahon@sefton.gov.uk Tel: 0151 934 4431		
	Consultation Deadline Date	29 April 2011		

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Strategic Budget Review and Transformation Programme To consider options presented by the Strategic Budget Review and Transformation Programme			
Decision Maker	Cabinet			
Decision Expected	23 June 2011			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Wards Affected	All Wards;			
Scrutiny Committee Area	Performance and Corporate Services			
Persons/Organisations to be Consulted	All Cabinet Members Overview and Scrutiny Committee (Performance and corporate Services) Unison, GMB, Unite			
Method(s) of Consultation	Report of the Chief Executive Presentations by the Transformation Director			
List of Background Documents to be Considered by Decision-maker	Report of the Chief Executive			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Jan McMahon		
	E-mail address Telephone No	jan.mcmahon@sefton.gov.uk Tel: 0151 934 4431		
	Consultation Deadline Date	6 June 2011		

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Approval of Merseyside Third Local Transport Plan Preferred Strategy and Sefton Implementation Programme			
Decision Maker	Cabinet			
Decision Expected	3 March 2011			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Wards Affected	All Wards;			
Scrutiny Committee Area	Regeneration and Environmental Services			
Persons/Organisations to be Consulted	Extensive consultation on the draft LTP was carried out in autumn 2010. No further consultation proposed			
Method(s) of Consultation	Not applicable			
List of Background Documents to be Considered by Decision-maker	Report on proposed Merseyside Local Transport Plan Preferred Strategy and proposed Sefton Implementation Programme			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Stephen Birch		
	E-mail Address Telephone No	stephen.birch@sefton.gov.uk Tel: 0151 934 4225		
	Consultation Deadline Date	18 February 2011		

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Thornton Switch Island Link Scheme To approve the start of work on the next stage of the scheme, including land acquisition, and to approve changes in project management arrangements			
Decision Maker	Cabinet			
Decision Expected	3 March 2011			
Key Decision Criteria	Financial	Yes	Community Impact	Yes
Wards Affected	Molyneux; Netherton and Orrell; Sudell; Manor; Park; St. Oswald;			
Scrutiny Committee Area	Regeneration and Environmental Services			
Persons/Organisations to be Consulted	Not applicable			
Method(s) of Consultation	Not applicable			
List of Background Documents to be Considered by Decision-maker	Report on the progress of the scheme, the planning and funding decisions, the revised project management arrangements, next steps and proposed programme and funding profile			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Stuart Waldron		
	E-mail address Telephone No	stuart.waldron@sefton.gov.uk Tel: 0151 934 4235		
	Consultation Deadline Date	11 February 2011		

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	2011/12 Local Transport Plan Capital Programme			
Decision Maker	Cabinet Member - Technical Services			
Decision Expected	23 March 2011			
Key Decision Criteria	Financial	No	Community Impact	Yes
Wards Affected	All Wards;			
Scrutiny Committee Area	Regeneration and Environmental Services			
Persons/Organisations to be Consulted	Not Applicable			
Method(s) of Consultation	Not applicable			
List of Background Documents to be Considered by Decision-maker	Report on proposed LTP capital programme for 2011/12 and also Merseyside LTP3 Preferred Strategy and Outline Sefton Implementation Programme			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Stephen Birch		
	E-mail Address Telephone No	stephen.birch@sefton.gov.uk Tel: 0151 934 4225		
	Consultation Deadline Date	3 March 2011		

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Thornton Switch Island Link Scheme To seek approval for the publication of the draft Compulsory Purchase Order and draft Side Roads Order			
Decision Maker	Cabinet			
Decision Expected	14 April 2011			
Key Decision Criteria	Financial	No	Community Impact	Yes
Wards Affected	Manor; Park; St. Oswald;			
Scrutiny Committee Area	Regeneration and Environmental Services			
Persons/Organisations to be Consulted	Local residents/landowners Area Committees/ Parish Councils Statutory Authorities/ Agencies			
Method(s) of Consultation	Letters Local newspaper advertisements			
List of Background Documents to be Considered by Decision-maker	Report on progress of the scheme and detailed justification for making of the Orders			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Stephen Birch		
	E-mail address Telephone No	stephen.birch@sefton.gov.uk Tel: 0151 934 4225		
	Consultation Deadline Date	11 March 2011		

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Adoption of the Southport Town Centre Retail Strategy and its recommendations			
Decision Maker	Cabinet			
Decision Expected	14 April 2011			
Key Decision Criteria	Financial	No	Community Impact	Yes
Wards Affected	Ainsdale; Birkdale; Cambridge; Dukes; Harington; Kew; Meols; Norwood; Ravenmeols;			
Scrutiny Committee Area	Regeneration and Environmental Services			
Persons/Organisations to be Consulted	Mo Kundi, Planning and Economic Development Mark Catherall, Southport Partnership Stuart Waldron, Assistant Director, Planning and Economic Development Tony Corfield, Head of Tourism			
Method(s) of Consultation	Report to Cabinet Member - Regeneration passed to officers for comment			
List of Background Documents to be Considered by Decision-maker	Southport Town Centre Retail Strategy 'Retail Strategy Review Update 2009 and Health Checks for Southport and Bootle' approved by Cabinet Member -Regeneration, Cabinet and Planning Committee in August 2009			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Eddy Taylor		
	E-mail Address Telephone No	eddy.taylor@sefton.gov.uk Tel: 0151 934 3549		
	Consultation Deadline Date	25 February 2011		



## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	To seek approval of the Liverpool City Region Development Land Needs and Supply Overview Study Report and covering report of the Planning and Economic Development Director			
Decision Maker	Cabinet			
Decision Expected	14 April 2011			
Key Decision Criteria	Financial	No	Community Impact	Yes
Wards Affected	All Wards;			
Scrutiny Committee Area	Regeneration and Environmental Services			
Persons/Organisations to be Consulted	There will be no public or stakeholder consultation on the study but its findings will inform the LDF Core Strategy consultation process			
Method(s) of Consultation	Not applicable			
List of Background Documents to be Considered by Decision-maker	Liverpool City Region Development Land Needs and Supply Overview Study Report and covering report of the Planning and Economic Development Director			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Alan Young		
	E-mail Address Telephone No	alan.young@sefton.gov.uk Tel: 0151 934 3551		
	Consultation Deadline Date	Not applicable		

## SEFTON METROPOLITAN BOROUGH COUNCIL FORWARD PLAN

Details of Decision to be taken	Study to "Review of the (Former) RSS Housing Requirement Figure for Sefton"			
Decision Maker	Cabinet			
Decision Expected	14 April 2011			
Key Decision Criteria	Financial	No	Community Impact	Yes
Wards Affected	All Wards;			
Scrutiny Committee Area	Regeneration and Environmental Services			
Persons/Organisations to be Consulted	There will be no public or stakeholder consultation on the study but its findings will inform the LDF Core Strategy consultation process			
Method(s) of Consultation	Not applicable			
List of Background Documents to be Considered by Decision-maker	The final "Review of the (Former) RSS Housing Requirement Figure for Sefton" study report and the covering report of the Planning and Economic Development Director			
Representations may be made to the following Officer(s) by the date specified	Officer(s)	Alan Young		
	E-mail Address Telephone No	alan.young@sefton.gov.uk Tel: 0151 934 3551		
	Consultation Deadline Date	Not applicable		

## **CONTACT DETAILS**

### **HOW TO MAKE REPRESENTATIONS TO DECISION TAKER**

#### **Political Leadership**

Councillor Robertson, Leader, Liberal Democrat Party and Leader of the Council, c/o Town Hall, Lord Street, Southport PR8 1DA

Email: [libdems@sefton.gov.uk](mailto:libdems@sefton.gov.uk)

Tel: 0151 934 2252

Fax: 0151 934 2251

Councillor P. Dowd, Leader, Labour Party, c/o Town Hall, Oriel Road, Bootle L20 7AE

Email: [peter.dowd@sefton.gov.uk](mailto:peter.dowd@sefton.gov.uk)

Tel: 0151 934 3361

Fax: 0151 934 3459

Councillor Parry, Leader, Conservative Party, c/o Town Hall, Lord Street, Southport PR8 1DA

Email: [conservatives@sefton.gov.uk](mailto:conservatives@sefton.gov.uk)

Tel: 0151 934 2061

Fax: 0151 934 2060

*Note: Additional contact details are also enclosed within the body of the document.*